



## BROOKS TOWN COUNCIL MEETING

### MINUTES

March 20, 2023

Council Member Ted Britt led the Invocation, Mayor Langford led the Pledge and called the meeting to order at 6:30 p.m.

Mayor: Daniel Langford

Council Member present: Ted Britt  
Brian Davis  
Scott Israel  
Todd Speer

Absent: Kay Brumbelow

The proposed Agenda for Monday, March 20, 2023, was emailed to the Mayor and Council Members for review before tonight's meeting. Council Member Scott Israel made a Motion to approve the Agenda as presented; Council Member Todd Speer seconded the motion. The vote was unanimous in favor.

The draft Minutes for Monday, January 23, 2023, were emailed to the Mayor and Council Members for review before tonight's meeting. Council Member Todd Speer made a Motion to approve the minutes as presented; Council Member Ted Britt seconded the motion. The vote was unanimous in favor.

#### **New Business:**

##### **Intergovernmental Agreement for Conducting Municipal Election**

Maurice Ungaro reviewed the agreement and stated that the agreement is routine and is required to have Fayette County run our upcoming election. The agreement has been reviewed by the Town Attorney, Rick Lindsay. Mayor Langford asked for a motion; Council Member Scott Israel made a Motion to approve the IGA as presented; Council Member Todd Speer seconded the motion. The vote was unanimous in favor.

##### **Morgan Mill Resurfacing**

Maurice Ungaro informed Mayor and Council that his communication with Fayette County is typical, but unfortunately, the Town was not notified of the upcoming resurfacing of Morgan Mill Rd. The Town of Brooks will piggyback on the County's project to resurface Morgan Mill Rd, which will continue the resurfacing project from the Town's boundary line to Hwy 85 Connector. The Town will receive the County's rate and pay the appropriate portion for the resurfacing directly to the vendor. The distance from Whitewater Rd on Morgan Mill to 85 Connector is 1,438' (linear feet) X 24' wide = 3,835 sq feet that need to be resurfaced. Single Surface Treatment is \$2.18 per SY = \$8,361; Micro Surfacing is \$3.79 per SY = \$14,535 and painting center lines is \$1,700 per mile = \$476, a total of \$23,372, which does not include traffic control costs. This amount does not include crack sealing which should not exceed \$2,000. LMIG funds will be used if approved

to fund this resurfacing. M. Ungaro requests the Council's approval to join the County's contract to resurface the portion from Whitewater Rd on the Morgan Mill section to Hwy 85 Connector. Council Member Todd Speer asked if the County covers any portion or does the Town have to cover the entire section. M. Ungaro replied that the Town must cover the Town's section and has approximately \$25k in LMIG funds available to do so. Mayor Langford asked if the LMIG funds have been set aside for any other projects, M. Ungaro replied there were some minor ones, but this will take precedence. Council Member Scott Israel asked if the pricing is standard, and M. Ungaro replied it is. In the past, for McIntosh Rd, the Town spent \$124k for just one mile, which included a mill patch; overall, the quoted price is reasonable for the resurfacing. With no further comments from Council, Resident D. Britt asked if the \$23k was the County's portion; M. Ungaro replied, no, it is the Town's portion, and with the crack seal, it will be approximately \$25k. Mayor Langford asked if there was a motion; Council Member Brian Davis made a Motion to approve the Morgan Mill resurfacing; Council Member Scott Israel seconded the motion. The vote was unanimous in favor.

### **Public Hearing:**

#### **First Reading – Addition of Chapter 14 (elections) to the Code of Ordinances.**

Maurice Ungaro stated that the Town is in the process of continuing to add to Town ordinances. When the Town attorney reviewed the IGA, he asked to see our ordinance on elections; since the Town didn't have one, M. Ungaro requested the Town Attorney to write the proposed ordinance; it is very straightforward on how elections are run in the state of Georgia. If approved, it will become an ordinance of record. Council Member Scott Israel asked if this aligned with the County's, and M. Ungaro replied yes. Mayor Langford said there would be no vote this evening as this is the first reading; the second reading and the vote will occur at the next Council meeting scheduled for Monday, April 17, 2023.

Mayor Langford opened Public Hearing for public comment at 6:38 p.m., with no public comment or additional comments from Council; Mayor Langford closed the Public Hearing at 6:40 p.m.

### **Committee Reports:**

**Mayor's Report:** Mayor Langford reported that Mayor Kim Learnard of Peachtree City hosted, for the second year in a row, a Municipal Summit last week, inviting folks from all the cities within Fayette County and neighboring counties, providing an opportunity to learn about and interface with our neighboring cities. Mayor Langford reminded everyone that the Fayette County SPLOST vote is tomorrow and urged everyone to vote their conscience and hopes everyone will support it, as it will fund much-needed projects and is not a new tax; it will replace an existing tax that will expire in June.

**Planning and Zoning:** M. Ungaro reported nothing new to report at this time.

**Recreation:** D. Holliman reported on the results of "Brooks Opening Day" parade and the launch of the capital campaign "Building a Legacy." D. Holliman wanted to thank Mayor Langford and Council Member Ted Britt for their input on the history of the baseball field. D. Holliman discussed the T-Ball concession build, the renovation of the T-Ball field, phase one completion of the field house (\$15k), and the anticipated indoor batting cages in the Spring of 2023. M. Ungaro suggested to D. Holliman that he reach out to A. Godby about a grant to help with renovation costs. Donations are currently being accepted, monetary and in-kind donations; on May 13, Brooks Day, an announcement of donations received to date will be announced, and BAR will continue to update

donation amounts weekly thereafter.

**Town Clerk Report:** L. Spohr reported nothing new to report at this time.

**Library:** K. Bradley stated that library usage had dropped slightly, and she has continued to deaccession outdated books (1950 to 2006) and requested Council to approve the deaccession of 354 books valued at \$464.57. Mayor Langford asked for a motion; Council Member Scott Israel made a Motion to approve the deaccession of 354 books, and Council Member Todd Speer seconded the motion. The vote was unanimous in favor.

**Finance Officer's Report:** L. Spohr reviewed the February financials; LOST and SPLOST are at an increase over the same time last year. SPLOST YTD over last year is at an increase of 12.59%, and LOST YTD over this time is at an increase of 16.25%. All anticipated tax revenues are tracking well against FY2023 budget goals. The Town has successfully transitioned from QuickBooks to GASB compliant financial software program, Simple City. L. Spohr reported that the Department of Audit and Accounts (DOAA) reported that our corrective action plan in the FY22 audit meets their requirements.

**Town Manager Report:**

**SPLOST**

M. Ungaro reported that the 2023 SPLOST is tomorrow, with about 1,700 early votes being cast already.

**Brooks Market**

The opening market went very well with the combined activity of the BAR opening day parade. We had a total of 14 vendors, two of whom had not attended before. All the vendors said that sales were average to better than average/great.

**Aubrey Evans Park**

A grant application was submitted to “daylight” to remove approximately 190’ of the piped section of the stream bed. The project description includes planting native species along the banks, installing a pollinator garden and benches, and a footbridge across the stream. While this project is one of our requested SPLOST 2023 projects, the opportunity for funding seemed worthwhile.

**Sewer System**

M. Ungaro reported meeting with Bonnie Turner, Director of Environmental Health, tomorrow at the baseball field to assess the potential to upgrade our capacity in the drain fields. A soil survey has been ordered, and we have been tasked with looking at alternatives in addition to upgrading our existing field.

**Traffic**

There was an accident involving a bicyclist and a car at McIntosh Rd and Hwy 85 Connector; luckily, the cyclist (resident of Brooks) was not injured; it was deemed that the driver (resident of Griffin) was at fault.

A local resident has requested that the Town do something, possibly speed bumps, on Huckaby Rd, just after the Town limit sign. The County put a speed radar sign up, but unfortunately, the sign didn’t have the capability of creating a report to reflect the actual number of vehicles exceeding the posted speed limit of 35mph.

**Any Other:** None

**Any Other Business:** Local resident D. Britt complained again about the water system and his request to install a fire hydrant within 100' of his property. Council Member Ted Britt reminded him that the cost of upgrading the water system is approximately \$4M, and the Town does not have it nor will have it soon. He suggested that Mr. Britt regularly attend the County Commissioners' meetings to voice his concerns about the situation.

**Adjourn:** There being no further business to discuss this evening, Council Member Brian Davis offered a Motion to adjourn; Council Member Scott Israel seconded the motion. The vote was unanimous in favor, and the meeting was adjourned at 7:43 p.m.

Respectfully Submitted,

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Lorey Spohr  
Town Clerk